**Class Summary**

The responsibilities of this classification include performing skilled work at assigned public areas and facilities in King County parks and presenting them in a clean, safe and attractive manner to the public. The work also includes providing for ongoing maintenance and ensuring the physical integrity of County parks.

**Distinguishing Characteristics**

This is the second level in a four-level classification series. The Parks Specialist II classification is distinguished from the Parks Specialist III in that incumbents in the Parks Specialist III classification lead planning and administering of system-wide technical work programs or projects. This series is also distinguished from other related classifications because of its specialization in parks.

**Examples of Duties**

*In addition to the duties performed in the Parks Specialist I classification the Parks Specialist II will:*

1. Construct, renovate, and maintain parks, buildings, facilities, athletic complexes and infrastructure such as fences, trail structures, furniture, play areas and signs.
2. Provide customer service by enforcing county ordinances, responding to complaints/ questions, responding to emergency situations and managing special event traffic.
3. Renovate, rehabilitate and maintain athletic fields and large bodies of turf.
4. Operate, maintain and inspect a wide range of equipment and tools related to parks management.
5. Identify and assign daily tasks; train, evaluate and assess work performance of seasonal youth program, work training program employees and volunteers. Ensure tasks are clear and understood.
6. Plant native species plants, trees and grasses and stabilize riverbanks. Prune and transplant trees and shrubs.
7. Construct and install drainage ditches, culverts, catch basins and trail water bars.
8. Identify, evaluate and possibly remove hazardous trees and poisonous or nuisance vegetation.
9. Protect, inspect, renovate, repair and maintain park open space, trails and wetlands.
10. Design and construct landscaped areas in accordance with accepted horticultural standards.
11. Complete appropriate forms, attend meetings and training sessions.
12. Inspect, repair and remove hazards. Post notices for the public. Perform emergency repairs or removal of unsafe conditions to maintain safety of park users.
13. Inventory and order supplies, materials and equipment.
14. Perform minor painting, carpentry, plumbing and electrical repairs.
15. Perform other duties as assigned.

*When working as Utility Specialist II, in addition to the above:*

1. Design, fabricate and weld metal structures such as fences and gates.
2. Operate truck/trailer with air brakes exceeding 26,000 pounds but under 10-yard capacity.

3. Remove large, difficult trees.

4. Assist journey trades with plumbing, carpentry, electrical and painting. Maintain and repair park facilities by painting, performing carpentry and welding.

5. Construct and install retention ponds, fish ladders and catch basins.

*When working as Maintenance Specialist II, in addition to the above:*

1. Identify and coordinate volunteer projects. Assign tasks to and work with very large groups of volunteers. (100-400 people)

2. Maintain and winterize restrooms, perform litter control and garbage removal.

3. Clean planting areas, hard surfaces, beaches and drain systems.

4. Mow, trim and edge turf.

5. Assign and monitor campgrounds, moorage sites and parking sites. Collect fees, complete related paperwork and make deposits.

**Knowledge/Skills**

Knowledge of the safe operation and maintenance of assigned equipment

Knowledge of the use and care of tools and equipment

Knowledge of confined space procedures

Knowledge of parks maintenance operations and procedures including trail maintenance and construction, landscaping and groundskeeping and facilities

Knowledge of building craft and mechanical trades

Knowledge of conflict resolution techniques

Skill in safely operating trucks and trailers

Skill in performing minor repairs in the field as required

Skill in recognizing safety hazards

Skill in understanding written and oral instructions

Skill in performing heavy manual tasks

Skill in basic mathematics

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

And/or any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification and Other Requirements**

Washington State Driver’s License

Washington State Public Pesticide Operator’s license (when spraying)

Some licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required

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| **FLSA Designation** | Non-Exempt  |
| **Service Status** | Career Service  |
| **EEO Code** | 8 |
| **Levels within same series** | Parks Specialist I, II, III, Parks District Maintenance Coordinator |
| **Class History** | 12/1999 – Created02/2003 – Updated08/2007 – Updated - font and format04/2009 – Updated - title from Parks Maintenance Specialist09/2022 – Updated - minor changes |