**Class Summary**

The responsibilities of this classification include overseeing and managing evaluation strategy and approach across multiple performance measurement and evaluation projects or studies and determining priorities based on results. Typical projects involve interagency, inter-jurisdictional or multi-disciplinary coordination and public involvement in developing and implementing performance measurement and evaluation activities. Incumbents lead highly complex, politically sensitive projects and/or staff.

**Distinguishing Characteristics**

This classification is the third level within a three-level classification series. This classification is distinguished from the Data and Evaluation Manager in that the Data and Evaluation Manager is responsible for supervising the work of an assigned work team and managing performance measurement, evaluation, and data asset projects within a division.

This classification is distinguished from the Epidemiologist series in that the Epidemiologist is responsible for initiating, conducting, and coordinating the epidemiological investigation of diseases. This classification is distinguished from the Disease Research and Intervention Specialist in that the Disease Research and Intervention Specialist performs disease surveillance activities and collects data to identify and monitor diseases in King County.

**Examples of Duties**

*In addition to the duties of the Evaluator classification, the Evaluator-Senior will:*

1. Identify, develop, and advance evaluation strategies and methods in coordination with division and unit management.
2. Oversee and coordinate cross-cutting performance measurement and evaluation activities that involve multiple staff within the business unit, including developing program and initiative evaluations, theories of change, and performance indicator reports.
3. Develop and implement performance measurement and evaluation plans for complex and high-profile programs.
4. Respond to data requests requiring integrated data, complex analytical methods, and recommendations for high-profile bodies of work.
5. Report research findings through scientific publications, reports, lectures, seminars, press releases, planning documents, and community meetings.
6. Coordinate with other divisions, departments, and external partners regarding policy development, evaluation, data analysis, and data integration activities.
7. Perform other duties as assigned.

**Knowledge/Skills**

Knowledge of social and human service business processes and use of performance management tools within a service environment

Advanced knowledge of project management techniques and principles

Advanced analytical, critical thinking, research, and interpretative skills

Skill in applied research methods and techniques

Skill in managing multiple projects in an environment of changing priorities and time constraints

Skill in oral and written communications and demonstrated ability to oversee, write and present complex reports for technical and lay audiences

Skill in following research protocols without compromising the confidentiality of information

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification and Other Requirements**

Some licenses, certifications, and other requirements determined to be necessary to meet the business needs of the employing unit may be required

|  |  |
| --- | --- |
| **FLSA Designation** | Exempt (Administrative) |
| **Service Status** | Career Service |
| **EEO Code** | 2 |
| **Levels within the same series** | Evaluator-Associate, Evaluator, Evaluator-Senior  |
| **Class History** | 08/2023 - Created |