**Class Summary**

The responsibilities of this classification include assigning and coordinating the work of constructors and support crewmembers. Incumbents provide technical assistance and lead direction to assigned Maintenance Constructors and support crewmembers engaged in facility maintenance, shelter refurbishing, and related projects.

**Distinguishing Characteristics**

This is the third level in a three-level classification series. This classification is distinguished from the Transit Facilities Constructor I and II classifications in that incumbents in the Transit Facilities Constructor I and II are not performing lead duties.

**Examples of Duties**

1. Coordinate the work of and provide technical assistance to maintenance constructors and support personnel engaged in maintaining, repairing, testing, and certifying plumbing and piping systems; backflow prevention assemblies; water and industrial wastewater systems; fire prevention and suppression systems and associated sprinklers; and fire, life safety, and related mechanical systems and devices.
2. Maintain quality standards, ensure adherence to established schedules and operating requirements, and ensure compliance with operational policies, procedures, and standards.
3. Assign work following operating requirements and workload demands; ensure timely completion of work.
4. Respond to questions and advise on project requirements, specifications, and material requirements.
5. Provide feedback to higher-level staff on employee and teamwork performance and behavioral and attendance issues.
6. Ensure equipment is maintained and in proper working order.
7. Train new and current personnel in required facility maintenance operations and safety procedures.
8. Advise constructors and crewmembers when their work is deficient or violates established regulations and procedures; recommend corrective actions to higher-level staff when required.
9. Perform other duties as assigned.

**Knowledge/Skills**

Knowledge of workload planning and scheduling

Knowledge of applicable service standards, operating policies, and regulations

Knowledge of and skill in the use of automated maintenance management information systems

Communication skills

Customer service skills

Skill in planning, assigning, balancing, and checking work

Skill in handling multiple competing priorities

Skill in training and providing technical assistance

Skill in problem-solving

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as Microsoft Office suite

**Education and Experience Requirements**

Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification, and Other Requirements**

OSHA-approved mobile crane operator certification

Seattle Fire Department AS-ITT fire system certification

Washington State Department of Health Backflow assemble tester – BAT

Washington State Driver License CDL Class A with air brakes

Completion of a recognized plumbing, steam fitting, or similar apprenticeship program or equivalent hands-on experience

Must pass a post-offer, pre-employment physical examination

Must pass drug and alcohol testing provisions for safety-sensitive positions as required by the U.S. Department of Transportation, 49 CFR Parts 40 and 655

Work requires reporting for duty during adverse weather events and other emergencies

Willingness and availability to work different shifts on weekdays, nights, weekends, and holidays

Some licenses, certifications, and other requirements determined to be necessary to meet the business needs of the employing unit may be required

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| **FLSA Designation** | Non-Exempt |
| **Service Status** | Career Service  |
| **EEO Code** | 7 |
| **Levels within same series** | Transit Facilities Constructor I, Transit Facilities Constructor II, Transit Facilities Constructor-Lead |
| **Class History** | 05/2024 - Created |