**Class Summary**

The responsibilities of this classification include supervising staff to troubleshoot, maintain, repair, upgrade, and perform comprehensive preventive maintenance on assigned Transit electrical systems and facilities.

**Distinguishing Characteristics**

This is the fourth level in a four level classification series. This classification is distinguished from other classifications in the Utility Line Worker and Rail Electrical Worker series in that incumbents in this classification supervise journey-level workers and subordinate staff.

**Examples of Duties**

*In addition to the duties listed below, incumbents in this classification may be required to perform all or some of the duties contained in the lower level classifications:*

1. Plan, supervise and evaluate the work of journey-level workers and subordinates.
2. Direct and supervise the erecting and maintenance and repair of assigned Transit electrical systems and facilities
3. Control and monitor workflow; ensure adherence to all maintenance schedules. Prepare time sheets.
4. Prepare requisitions for and ensure proper storage of tools, materials, equipment and supplies.
5. Prepare routine reports indicating kind and amount of repair work completed and materials used in such work.
6. Provide training on tools and materials, electrical systems, and related systems. Provide safety training.
7. Respond to emergency calls for repairs during non-working hours, as necessary.
8. Coordinate and monitor safety and training programs.
9. Provide technical assistance to subordinate staff, contractors and employees of other jurisdictions.
10. Perform other duties as assigned.

**Knowledge/Skills**

Supervisory skills

Problem solving and analytical skills

Skill in giving oral and written directions

Skill in working on and around high voltage equipment

May work around hazardous material.

Skill in use and care of related tools, machinery and equipment

Skill in operating associated types of power tools, machinery and equipment

Skill in working at heights from ladders, scaffolding, and aerial equipment and in confined spaces

Knowledge of applicable tools and equipment

Knowledge of required safety techniques and procedures with establishing maintenance and repair work sites

Knowledge and understanding of reading and interpreting blueprints, schematics and drawings

Knowledge and understanding of electrical theory, high voltage work, and modern industrial controls

Knowledge of related laws and codes, including advanced knowledge of electrical and safety codes and regulations

Knowledge of occupational hazards and safety precautions associated with electrical trades

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as email and word processing

**Education and Experience Requirements**

Minimum three years of experience as a Utility Line Worker (Rail Electrical Worker) (or equivalent) and minimum two years of experience successfully supervising electrical workers in the maintenance or construction of electrical systems

Or any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification and Other Requirements**

Washington State Journey Electrician Certificate or Journey Line Worker Certificate or equivalent is required

Washington State Driver’s License

Washington State Driver’s License Class B CDL within six months of appointment

Washington State Flagger’s Certificate within six months of appointment

Forklift Operator’s Certification within six months of appointment

First Aid Certification within six months of appointment

Some licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required

|  |  |
| --- | --- |
| **FLSA Designation** | Non-Exempt |
| **Service Status** | Career Service |
| **EEO Code** | 7 |
| **Levels within same series** | Utility Line Worker-HelperUtility Line Worker or Rail Electrical WorkerRail Electrical Worker Lead (Rail only)Line Crew Chief  |
| **Class History** | 11/1996 – Created02/2003 – Updated08/2007 – Updated font and format01/2017 – Updated content |