**Class Summary**

The responsibilities of this classification include assigning and coordinating the work of the Rail Electrical Worker and the Rail Electrical Worker Helper employees, in addition to performing the full range of duties associated with those classifications.

**Distinguishing Characteristics**

This is the third level in a four level classification series. This classification is distinguished from the Rail Electrical Worker Crew Chief in that incumbents in the Rail Electrical Worker-Crew Chief classification supervise assigned staff.

**Examples of Duties**

*In addition to the duties listed below, incumbents in this classification may be required to perform all or some of the duties contained in the Rail Electrical Worker classification:*

1. Assigning, prioritizing, and coordinating the work of journey-level workers and subordinate staff.
2. Train Rail Electrical Workers and subordinate staff in a small group setting or on-the-job/hands-on.
3. Assign work; control and monitor workflow; ensure adherence to all Traction Power maintenance schedules with safety as the first priority.
4. Respond to questions and advise crewmembers as requested; instruct crewmembers on work assignments.
5. Establish work sites and work practices using safety techniques and procedures.
6. Advise crew members when their work is deficient or is in violation of established regulations and procedures and assist them to improve.
7. Inform supervision of issues, problems, and work related to the performance of assigned personnel and duties.
8. Maintain work records and complete work requests.
9. Plan, schedule, and coordinate activities and work with other trades and divisions. Assist other trades as needed.
10. Respond to emergency calls as necessary.
11. Inspect work completed by others.
12. Perform other duties as assigned.

**Knowledge/Skills**

Problem solving and analytical skills

Skill in giving oral and written directions

Skill in working on and around high voltage equipment. May work around hazardous material

Skill in use and care of related tools, machinery and equipment

Skill in operating associated types of power tools, machinery and equipment

Skill in working at heights from ladders, scaffolding, and aerial equipment and in confined spaces

Knowledge of applicable tools and equipment

Knowledge of required safety techniques and procedures with establishing maintenance and repair work sites

Knowledge and understanding of reading and interpreting blueprints, schematics and drawings

Knowledge and understanding of electrical theory, high voltage work, and modern industrial controls, and traction power systems (substations and overhead contact systems)

Knowledge of related laws and codes, including advanced knowledge of electrical and safety codes and regulations. Knowledge of occupational hazards and safety precautions associated with electrical trades

Knowledge in Traction Power Substation and Overhead Contact System maintenance.

Ability to effectively engage in and sustain relationships with people from diverse cultures and socio-economic backgrounds

Ability to work independently and as a team member

Demonstrated proficiency with business applications, such as email and word processing

**Education and Experience Requirements**

Any combination of education and experience that clearly demonstrates the ability to perform the job duties of the position

**Licensing, Certification and Other Requirements**

Washington State Journey Electrician Certificate or Journey Line Worker Certificate or equivalent is required

Washington State Driver’s License

Washington State Driver’s License Class B CDL within six months of appointment

Washington State Flagger’s Certificate within six months of appointment

Forklift Operator’s Certification within six months of appointment

First Aid Certification within six months of appointment

Some licenses, certifications and other requirements determined to be necessary to meet the business needs of the employing unit may be required

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| --- | --- |
| **FLSA Designation** | Non-Exempt |
| **Service Status** | Career Service |
| **EEO Code** | 7 |
| **Levels within same series** | Rail Electrical Worker-Helper  Utility Line Worker or Rail Electrical Worker  Rail Electrical Worker-Lead (Rail Only)  Line Crew Chief |
| **Class History** | 01/2017 - Created |